

**AGENDA for
COMMON COUNCIL OF THE CITY OF TURNER
Regular Meeting
7:00 pm**

Turner City Hall

June 27, 2024

If you wish to comment remotely, you MUST sign up by 4:00 pm on June 25, 2024, by e-mailing lnunnellee@turneroregon.gov or calling 503-743-2155.

To join remotely, **CALL: 917-900-1022**

CONFERENCE ID: 5037432155

CALL TO ORDER

PUBLIC COMMENTS

COUNCIL MEMBER COMMENT

CONSENT CALENDAR

- A) Accounts Payable since June 7, 2024
- B) Council Minutes-June 13, 2024

NEW BUSINESS

Discussion & Decision: Miniature Farm Animal Exemption Standards

ADMINISTRATOR REPORT:

BUSINESS REPORT:

PUBLIC COMMENT

COUNCIL MEMBER COMMENTS

Further information on any agenda item is available at City Hall. Special provisions for individuals with disabilities can be provided with 48-hour notice by contacting City Hall: 503-743-2155 or lnunnellee@cityofturner.org.

The City of Turner follows Title VI of the Civil Rights Act standards requiring that "No person in the United States shall, on the basis of race, color, national origin, sex, age, disability, low income, and limited English proficiency (LEP), be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any licensing program or activity receiving federal financial assistance.

CONSENT CALENDAR

NEW BUSINESS

Discussion & Decision: Miniature Farm Animal Exemption Standards

At the June 13, 2024 Council meeting, an exemption to City Code was granted to allow the keeping of a farm animal within City limits. As part of this discussion, Council requested that a policy be developed for similar requests.

Staff is requesting that Council approve the following criteria, or standards, to consider future exemption requests:

1. Animals Allowed – horse, goat, donkey, pig, sheep
2. Size of animal – less than 38” in height and under 350 pounds
3. Number of animals allowed - one
4. Minimum Lot Size – .5 acre
5. Animals must be fully contained
6. Animal must be cared for according to generally accepted standards
7. Animal must be maintained in a way that does not cause a nuisance
8. Manure piles need to be located at least 25’ from a property line and 50’ from a floodway

Accounts Payable

Checks by Date - Detail by Check Date

User: AReardon
 Printed: 6/21/2024 10:44 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
23718	BOLI	BUREAU OF LABOR & INDUSTRIES CON	06/13/2024	
	Turney	Chicago St Storm Drain Upsizing		368.35
	Valley Pacific	3rd/Delaney Intersection		250.00
Total for Check Number 23718:				618.35
23719	SALE	CITY OF SALEM	06/13/2024	
	10149-0002	Final statement for old account - bulk water		37.84
	83860-0002	Bulk Water		42,269.40
	83860-0002	New Pump Station - First Statement - Bulk Water		13,006.80
Total for Check Number 23719:				55,314.04
23720	ZZCOMWIR S097851	Complete Wireless Solutions Radio rental for Turner Celebration	06/13/2024	
Total for Check Number 23720:				375.00
23721	DE LAGE	De Lage Landen Financial Serv	06/13/2024	
	82707461	Stuffer lease		147.20
	82707461	Stuffer lease		73.60
	82707461	Stuffer lease		147.20
Total for Check Number 23721:				368.00
23722	ESRI	ENVIRONMENTAL SYSTEMS RESEARCH	06/13/2024	
	94738142	ArcGIS Annual Subscription		55.00
	94738142	ArcGIS Annual Subscription		550.00
	94738142	ArcGIS Annual Subscription		55.00
Total for Check Number 23722:				660.00
23723	MCFS	Marion County Treasury Department	06/13/2024	
	106751	Building permit fees for May 2024		2,095.13
	MAY 2024	Court payments		16.00
Total for Check Number 23723:				2,111.13
23724	COG	Mid-Willamette Valley COG	06/13/2024	
	3226	Legal services		880.20
Total for Check Number 23724:				880.20
23725	OAWU	OREGON ASSOCIATION OF WATER UTIL	06/13/2024	
	37689	Annual membership renewal		627.04
Total for Check Number 23725:				627.04
23726	OR DOR	Oregon Department of Revenue	06/13/2024	

		Total for Check Number 23726:	61.13
23727 ORTOILET B015	OREGON PORTABLE TOILETS LLC Tuner Lake portable toilet, 2x/week service	06/13/2024	300.00
		Total for Check Number 23727:	300.00
23728 GARAGE 114264993	SALEM GARAGE DOOR PW Gate, components and installation	06/13/2024	10,170.00
		Total for Check Number 23728:	10,170.00
23729 SBROOK INV-017259 INV-017259 INV-017259	Springbrook Software LLC CivicPay Transaction Fees CivicPay Transaction Fees CivicPay Transaction Fees	06/13/2024	226.00 226.00 226.00
		Total for Check Number 23729:	678.00
23730 VISER 24248 24248 24248	VISER Pump Station Fiber City Hall Fiber Burkland Pool phone	06/13/2024	104.80 105.75 44.99
		Total for Check Number 23730:	255.54
23731 water 90820	WATERLAB Routine water testing	06/13/2024	80.00
		Total for Check Number 23731:	80.00
23732 FIREWORK 24-7493	WESTERN DISPLAY FIREWORKS, LTD 3rd/Final installment for 2024 fireworks	06/13/2024	9,075.00
		Total for Check Number 23732:	9,075.00
		Total for 6/13/2024:	81,573.43
23733 ARETE MDR20240601-228 MDR20240601-228 MDR20240601-228	ARETE ADVISORS, LLC Virtual Cybersecurity Virtual Cybersecurity Virtual Cybersecurity	06/21/2024	80.66 80.67 80.67
		Total for Check Number 23733:	242.00
23734 ATTMOB 06112024 06112024 06112024	AT&T Mobility TPD phone lines PW phone lines PW phone lines	06/21/2024	89.76 80.08 80.08
		Total for Check Number 23734:	249.92
23735 cas#5 Cascade CETs	Cascade School District #5 Burkland pool contribution FY 2024 CET's	06/21/2024	10,000.00 2,592.81
		Total for Check Number 23735:	12,592.81
23736 HACKNEY Refund	HACKNEY INVESTMENTS Refund of overage for zoning change fees	06/21/2024	165.03

		Total for Check Number 23736:	165.03
23737 HENDREN	HENDREN CONSTRUCTION	06/21/2024	
Refund	Refund of overage for zoning change fees		165.03
		Total for Check Number 23737:	165.03
23738 ICMAMEM	ICMA MEMBERSHIP RENEWALS	06/21/2024	
MEMBER #167806	ICMA membership renewal 24-25		612.88
		Total for Check Number 23738:	612.88
23739 LANECOG	LANE COUNCIL OF GOVERNMENTS	06/21/2024	
93640	Jan-March 2024, PW Market Analysis		1,400.00
		Total for Check Number 23739:	1,400.00
23740 NWHYDRO	NW HYDROVAC CORP	06/21/2024	
3027	JeVac rental		500.00
3027	JeVac rental		1,000.00
		Total for Check Number 23740:	1,500.00
23741 NWNG	NW NATURAL GAS COMPANY	06/21/2024	
2997117-3	City Hall utilities		30.67
4048986-6	TPD utilities		32.43
		Total for Check Number 23741:	63.10
23742 PITN	PITNEY BOWES BANK INC PURCHASE P	06/21/2024	
JUNE 2024	Postage machine refill		133.66
JUNE 2024	Postage machine refill		133.67
JUNE 2024	Postage machine refill		133.67
		Total for Check Number 23742:	401.00
23743 PGE	PORTLAND GENERAL ELECTRIC	06/21/2024	
1379630000	5th street park		23.67
1709721000	5th street restrooms		31.25
3398290000	City Hall		276.85
3712100000	Val view pump station		496.97
5306438407	New pump		1,994.19
5552295851	TPD Utilities		112.22
5564511000	Street lighting		2,544.81
6325870000	Downtown street lights		139.55
7230560000	Burkland park		37.31
8704401916	5203 Holly St		92.64
9319043266	50% PW Utilities		122.90
9319043266	50% PW Utilities		122.90
9327331000	Downtown street lights		68.19
		Total for Check Number 23743:	6,063.45
23744 SAC	Security Alarm Corporation	06/21/2024	
1510082	Annual subscription for alarm monitoring services		786.30
		Total for Check Number 23744:	786.30
23745 SEGURA	GUILLERMINA SEGURA	06/21/2024	
261933	City Hall bi-weekly cleaning x2		300.00

		Total for Check Number 23745:	300.00
23746	sunbelt	Sunbelt Rentals	06/21/2024
	154415065-0001	Manlift for hanging city flower baskets	1,033.96
	154854788-0001	Turner Celebration generator and equipment	887.13
		Total for Check Number 23746:	1,921.09
23747	TRFD	TURNER FIRE DISTRICT	06/21/2024
	July 2024	TPD Rent	500.00
		Total for Check Number 23747:	500.00
23748	WINTERBR	WINTERBROOK PLANNING	06/21/2024
	15873	Final rezoning invoice	447.00
		Total for Check Number 23748:	447.00
		Total for 6/21/2024:	27,409.61
		Report Total (31 checks):	108,983.04

VISA CHARGES WORKSHEET MAY 2024

DATE: 06/03/2024

GL	Amount	Vendor	Description
Aaron			
050-000-531000	\$ 45.10	Amazon	Coffee for PW
022-000-532000	\$ 97.98	Amazon	Pet waste bags for parks
022-000-532000	\$ 74.42	Amazon	Hydration powder
070-000-532000	\$ 53.94	Amazon	Crew T-Shirts
022-000-532000	\$ 264.36	Amazon	Walkie Talkies and attachments
022-000-532000	\$ 172.32	Amazon	String trimmer line
030-000-532000	\$ 39.95	Amazon	Walkie Talkie
030-000-532000	\$ 22.99	Amazon	5 gallon bucket
022-000-581000	\$ 79.99	Amazon	Walkie Talkie
030-000-532000	\$ 381.90	Amazon	Equipment cleaning supplies
022-000-532000	\$ 579.00	1 Day Signs	No alcohol signs for park
Total Aaron	\$ 1,811.95		
Pam			
001-001-544000	\$ 167.79	Univerge	Phone Services 50%
001-008-544000	\$ 67.11	Univerge	Phone Services 20%
070-000-544000	\$ 100.67	Univerge	Phone Services 30%
001-001-531000	\$ 54.32	Staples	Air freshener and paper towels
001-008-531000	\$ 5.99	Amazon	Key tags for PD
001-001-531000	\$ 6.80	Amazon	Toilet paper holders for City Hall
Total Pam	\$ 402.68		
Don			
001-008-558000	\$ 0.99	Apple	iCloud storage upgrade
001-008-532000	\$ 227.70	Sam Medical	Tourniquets
001-008-535000	\$ 559.73	Galls	Uniforms
001-008-532000	\$ 375.00	Rugged Cross	Auto detail x3
Total Don	\$ 1,163.42		
Joe			
030-000-571000	\$ 134.74	Lowe's	Lumber and hardware
022-000-580000	\$ 119.93	Ace Hardware	Tarps and rakes
022-000-532000	\$ 331.53	Wilco	Yellowjacket traps, herbicides
022-000-532000	\$ 124.10	Lowe's	Lumber, hardware, pipe
022-000-532000	\$ 56.97	Ace Hardware	Graffiti remover, paint stripper
070-000-532000	\$ 600.00	American Barricade	Barricades for pump station
022-000-532000	\$ 51.72	Ace Hardware	Hex key set, misc hardware
Total Joe	\$ 1,418.99		
Scott			
001-001-551000	\$ 66.89	Wasabi	Cloud storage
Total Scott	\$ 66.89		
Asia			

001-001-563100	\$	(236.80)	A to Z Party Rental	TC Helium tank overcharge refund
001-001-563100	\$	513.60	A to Z Party Rental	TC Helium tank rental
001-001-531000	\$	11.40	Amazon	Bank stamp ink
001-001-563100	\$	70.00	1 Day Signs	TC banner
001-001-563100	\$	101.70	Amazon	Booth marking chalk
001-001-563100	\$	3.48	Facebook	TC advertising
001-001-563100	\$	1.89	Facebook	TC advertising
001-001-563100	\$	34.50	FedEx	TC ticket poster
001-001-563100	\$	77.75	1 Day Signs	TC playground winner display
001-001-563100	\$	116.13	Wal Mart	Candy for TC parade

Total Asia \$ 693.65

Lisa

001-001-563000	\$	30.52	Turner Baking Co	Stakeholders dessert
001-001-563000	\$	402.50	Perro's Taquero	Stakeholders meal
001-001-541000	\$	4.44	USPS	Certified Mail

Total Lisa \$ 437.46

Sophia

022-000-532000	\$	6.00	Dollar General	9v batteries
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Total Sophia \$ 6.00

Cade

001-008-513000	\$	20.00	Firehouse Subs	Training meal
001-008-513000	\$	16.00	Firehouse Subs	Training meal

Total Cade \$ 36.00

Dylan

Total Dylan \$ -

Total \$ 6,037.04

TURNER CITY COUNCIL

MEETING MINUTES

June 13, 2024

The regular meeting at Turner City Hall was called to order at 7:00 PM by Mayor Horning. Councilors Schaufler, Miller, Doran, Mattison and Vetter were in attendance. Administrator McClure, Pam Ray, and Chief Taylor were also present.

Public Comments- None

Council Member Comments- Councilor Doran noted Turner Celebration was wonderful. Connie would like golf carts rented for elderly people to shuttle people around at the celebration.

Consent Calendar-

- A) Accounts payable since May 20, 2024
- B) Council Minutes- May 23, 2024

The Mayor asked if the park playground for David Sawyer Park is paid for with ARPA. Administrator McClure noted yes, with additional funds from the Park System Development Fund.

Councilor Doran asked about line item 23703- \$6000 visa. Pam Ray noted there are a lot of small costs in there making up that total.

Councilor Schaufler moved to approve and Councilor Doran 2nd, unanimous.

Discussion & Direction: Exemption from Animal Rules- The City Administrator went over the request discussed from the previous meeting. Also went over what future requests of an acre would look like, there are only 10 lots in town. If council agrees to ½ acre lots, the lot count could go as high as 40 properties. Discussed the parcel in question and shared photos. Administrator McClure then asked what the Council would consider, one mini horse or two? Asked for direction on this specific situation, or if there should be a correction of the ordinance.

Councilor Schaufler would like no Council exception. Should be a permit with a fee, and no variance. Also, have a specific criterion they must meet. The Mayor clarified that Councilor Schaufler would like an ordinance with very clear rules.

Councilor Miller asked about the consent of neighbors. Do we need to get that? Administrator McClure explained it could be part of the criteria.

Councilor Doran said that the neighbors should know if there is going to be noise or uncleanliness that then there will be revocation of animals on that lot. How do we pick and choose what animals. She is against any fees for this.

Councilor Mattison stated it seems that changing the ordinance for 10 homeowners seems like a lot of work when there aren't a lot of people into farm animals. Administrator McClure said it is going to be hard to draw a line on what acres would be ok and what would not.

Councilor Doran would like an exemption with some framework. Councilor Vetter would like more clarification on what framework means. Councilor Doran asked if we could say yes to just this request.

Councilor Schaufler wants to know the cost that has already gone into staffing this request. Would still want a fee and an ordinance.

Mayor Horning said if 1 acre is the magic number, I am against setting a precedent.

Council Vetter is on record that it should be ok to have a reasonable number of animals. This is Turner, we are a rural area. I feel like this is reasonable.

Conversation over pros and cons of farm animals in town continued for several minutes amongst councilors.

Councilor Doran moves to approve the mini pony request, Councilor Vetter 2nd, unanimous. Follow up discussion needed on a policy for exemptions.

Discussion & Direction: Resolution 24-01- 2023-2024 Contingency Transfers –

Administrator McClure explained the budget for the current fiscal year and what adjustments are needed in the Street Fund. Water usage and City of Salem billing are a little more difficult due to new rules on billing going forward. Our revenue is not matching up to our usage. So, the city cushioned the funds for the next billing

cycle. Councilor Vetter asked if there were leaks. Administrator McClure noted that there were none.

Burkland pool had to be repaired and needed to move some funds for that.

Administrator McClure noted the new pump station has helped with consolidation water bills.

Councilor Doran moved to accept Councilor Schaufler 2nd. Unanimous.

Discussion & Decision: Resolution 24-02- Election to Receive State Revenue

Councilor Doran moved to approve and Councilor Vetter 2^{nds}, unanimous.

Discussion & Decision: Resolution 24-03- Adopting an Appropriation Budget for Fiscal Year 2024-2025

Administrator McClure noted what the budget committee went over in their meeting and what adjustments were made by the committee on the water purchase.

Councilor Vetter moves to adopt and Councilor Mattison 2nd, unanimous.

Administrator Report- Administrator McClure went over the transportation plan and land use code. We are subject to climate, friendly, equitable, communities (CFEC) rules because we are so close to Salem. Because the city has just completed the land use code, we have covered much of this.

3rd and Delaney intersection- project will start on July 8th.

The stormwater project on Chicago St. and near Turner Lumber starts July 14th. That's a 2-month project.

Councilor Miller asked for information on any people who applied for the next election.

Business report- DJ Thommen- Urban Renewal (UR) related on meeting from Tuesday. UR toolbox for funds to help get promoting business. The Mayor asked about the "toolbox"? DJ Tommen explained that it is up to \$5000 matching funds.

Councilor Miller asked about the signage that has been discussed in previous meetings. Administrator McClure noted that is for the electronic sign Councilor Jung would like.

Councilor Schaufler asked about parking for the Ball Brothers building. Councilor McClure noted we are working with Turner Retirement on their unused parking lot on 1st and Chicago. Councilor Doran asked if we could do anything with the grass lot (park area), can we put benches in there so people can sit down and eat?

DJ Thommen continued- Hawaiian food truck and sushi truck are both open now. Friday night market is open tomorrow. Next business owners meeting is June 16th at the TurnAround Café at 6:00 PM.

Last Friday TurnAround Café hosted the Cloverdale graduation and had 35 kids attend. The night before the cafe also had an onsite event at Turner Elementary.

Councilor Miller asked if we are going to get any disabled parking around the Ball Brothers building. DJ Thommen noted that it is an occupancy requirement. More to come.

Public Comments- Jonathan Potter, Val View– appreciates the Council not turning down the small animal request.

Angie Clark- Val View commented on the results of her vendor booth going well at Turner Celebration. Thanked Asia Reardon for letting her know when events are coming up.

Mayor Horning thanked DJ Thommen and David Sawyer for making the small businesses part of Turner.

Council Member Comments- Councilor Schaufler- spin off Jonathan Potters comment and appreciates that we have a good Council with vigorous debate.

The Council adjourned at 8:03 pm

Steve Horning, Mayor

Scott D McClure, City Administrator