

Submitting a Building Permit in the City of Turner

Please complete the following steps and bring all items into Turner City Hall, 5255 Chicago Street SE. Deposits may be paid with a check or cash.

Residential Building Permit Application

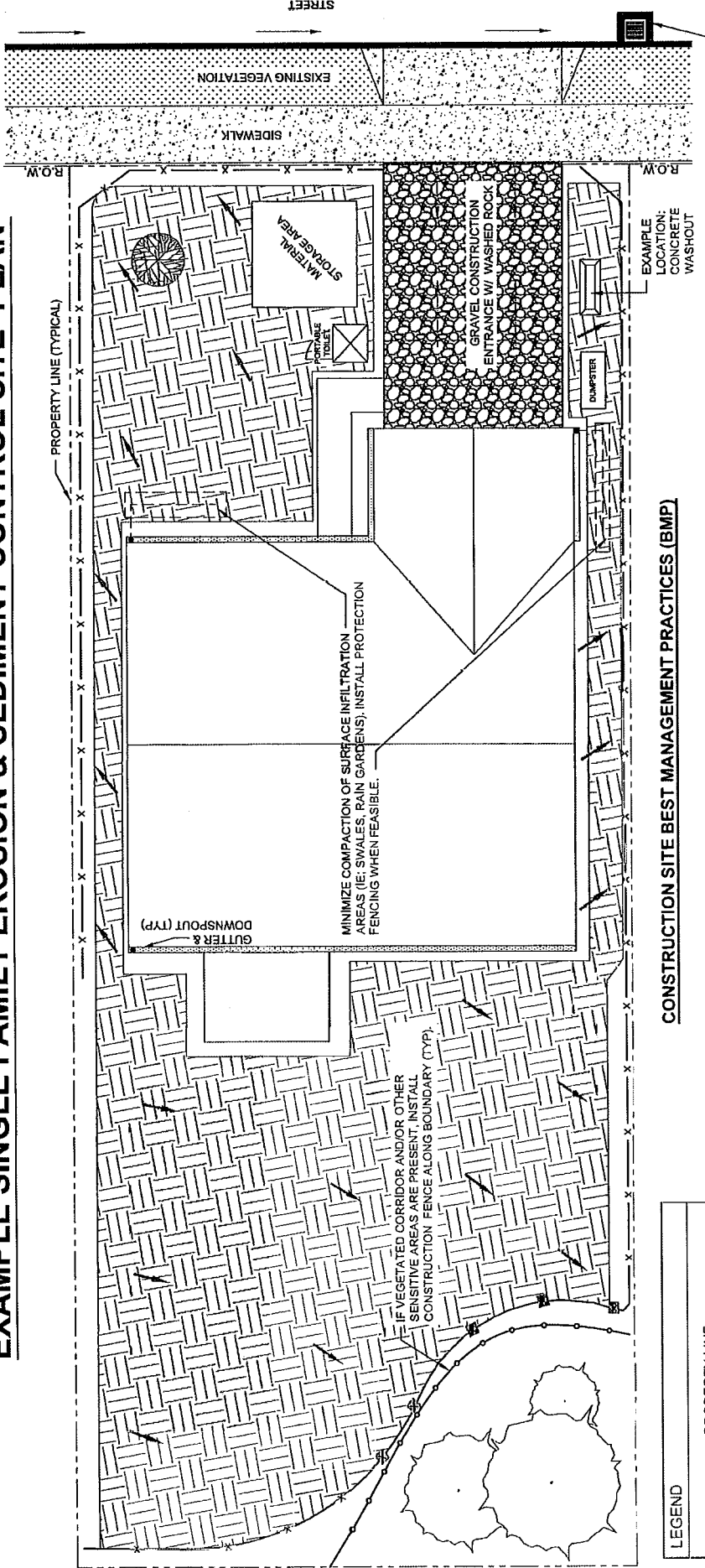
- Marion County Structural application
- Marion County Fee Calculator “Dwelling” Excel fee sheet completed
- One copy of site plan (8 1/2x11 inches or 11x17 inches)
- Two copies:
 - Construction Plans
 - Stamped Truss specs and layout (unless rafter frame)
 - Engineering (if engineered)
 - Engineering calculations
 - Additional energy measures (for residential new home)
- Sanitary Sewer Permit Application from City of Salem (if sewer needed)
- DEQ 1200-C NPDES Construction Stormwater General Discharge Permit* AND/OR; Construction Site Pollution Prevention Plan
- \$1000.00 deposit for single family residential, \$100 deposit for sheds or smaller projects

Commercial Building Permit Application

- Marion County Structural application
- Marion County Fee Calculator “Build” tab Excel fee sheet completed
- One copy of site plan (8 1/2x11 inches or 11x17 inches)
- Three copies:
 - Construction Plans
 - Stamped Truss specs and layout (unless rafter frame)
 - Engineering (if engineered)
 - Engineering calculations
- Two copies ComCheck Energy Forms
- Sanitary Sewer Permit Application from City of Salem (if sewer needed)
- DEQ 1200-C NPDES Construction Stormwater General Discharge Permit* AND/OR; Construction Site Pollution Prevention Plan
- \$1000.00 deposit for new commercial building, \$100 deposit for sheds or smaller projects such as remodel.

*Example of single-family erosion and sediment control site plan is available. This requirement will go into effect 1/1/2023.

EXAMPLE SINGLE FAMILY EROSION & SEDIMENT CONTROL SITE PLAN



LEGEND

- PROPERTY LINE
- x- PERIMETER SEDIMENT CONTROL
- TEMP. CONSTRUCTION FENCE
- GROUND SLOPE DIRECTION
- EXISTING VEGETATION
- STABILIZED SOIL
- EXISTING TREE
- EXISTING VEGETATION



CONSTRUCTION SITE BEST MANAGEMENT PRACTICES (BMP)

- REQUIRED BASE MEASURES**
 - PERIMETER SEDIMENT CONTROL
 - CONSTRUCTION SITE ENTRANCE
 - STORM DRAIN INLET PROTECTION
- NON-STORMWATER POLLUTION CONTROL BMPs**
 - STORE ALL PAINTS, STAINS, SOLVENTS AND HAZARDOUS MATERIAL IN A COVERED STORAGE AREA.
 - DISPOSE OF ALL TRASH AND/OR DEBRIS THAT COULD ENTER STORM SYSTEM IN A DUMPSTER OR TRASH CAN.
 - CLEAN UP SPILLS PROMPTLY USING DRY CLEANUP METHODS.
 - DISPOSE OF CONCRETE WASHOUT IN APPROVED LOCATIONS TO REDUCE POTENTIAL FOR DISCHARGE FROM CONSTRUCTION SITE.
- ADDITIONAL CONSTRUCTION SITE BMPs**
 - SWEEP STREET AND/OR HARD SURFACES DAILY AND PROPERLY DISPOSE OF ALL MATERIALS.
 - REMOVE TEMPORARY CONTROL MEASURES WHEN NO LONGER NEEDED.
 - INSTALL GUTTERS & DOWNSPOUTS AS EARLY AS POSSIBLE. CAPTURE RUNOFF TO PREVENT ADDITIONAL ONSITE EROSION E.G. SWALE, RAIN GARDEN, FRENCH DRAIN.
 - IF EXISTING VEGETATION IN RIGHT OF WAY IS DISTURBED AND SOIL IS EXPOSED, INSTALL PERIMETER SEDIMENT CONTROL TO PREVENT MATERIAL FROM ENTERING ROADWAY.

DO NOT DUMP OR WASH ANY MATERIAL INTO THE STORM DRAIN.

DISCLAIMER: FOR GUIDANCE ONLY. BEST MANAGEMENT PRACTICES MAY VARY DEPENDING ON CONSTRUCTION SITE CHARACTERISTICS. FOR MORE INFORMATION ON EROSION CONTROL MEASURES PLEASE SEE CLEAN WATER SERVICES D&C STANDARDS CHAPTER 6 OR THE [EROSION PREVENTION & SEDIMENT CONTROL MANUAL](#).
 (VERSION 1, MAY 5, 2016)